



**TAMILNADU SMALL INDUSTRIES DEVELOPMENT CORPORATION LIMITED**

Regd. Office: SIDCO Corporate Office Building, Thiru-Vi-Ka Industrial Estate,  
Guindy, Chennai - 600 032

CIN : U74999TN1970SGC005821

Phone: 2250 1461 / 2250 1422 / 2250 1210 Fax: 2250 0792 E-mail: [ho.sidco@nic.in](mailto:ho.sidco@nic.in) website : [www.sidco.tn.nic.in](http://www.sidco.tn.nic.in)

**APPLICATION FOR ALLOTMENT OF DEVELOPED PLOT ON OUTRIGHT  
PURCHASE IN SIDCO INDUSTRIAL ESTATES**

1a. Application should be submitted along with a DD drawn in favour of  
"TANSIDCO" for **Rs.14,590/-** (Rs.10,000/- as EMD + Rs.3,540/-  
(including GST) as non-refundable **processing fee + Rs.1,050/-**  
(including GST) for the downloaded application form.)

1b. Attested copy of Photo identity proof should be furnished along  
with Application.

2. Application should be neatly typed / handwritten in Block Letters.

3. All the columns should be filled up.

4. Application without sufficient information will be summarily rejected.

5. Priority upto 10% for Ex-Servicemen and 30% for Women Entrepreneurs in  
the allotments, based on project viability.

Affix Recent  
Passport Size  
Photo

Details of D.D.

For Office Use only

No.

CR. No.

Date

Date:

Bank

Amount Rs.

To

M/s. Tamilnadu Small Industries Development Corporation Ltd.,  
Corporate Office, Thiru Vi Ka Industrial Estate, Guindy, Chennai – 600 032.

Sirs,

I / We desire to get one Developed Plot at TANSIDCO Industrial Estate  
..... on outright purchase basis for  
my / our existing / proposed industrial undertaking, the particulars of which are given  
below.

1. Name of the Applicant ...
2. Name of the Proposed / Existing Unit ...
3. Address for Communication ...
4. Nature of the concern  
(Proprietary / Partnership / Pvt. Ltd./  
Co-operative Society) ...
5. Whether the applicant has filed for Entrepreneur  
Memorandum (Part-I for Proposed Industry,  
Part-II for Existing Industry) with General Manager,  
District Industries Centre. (Enclose Copy of  
the Entrepreneur Memorandum) ...
6. Line of Manufacture  
(as per Entrepreneur Memorandum) ...
7. Whether the applicant comes under any of  
the following categories ...
  - (a) Technocrat ...
  - (b) Women Entrepreneur ...
  - (c) N.R.I. ...
  - (d) Ex-Serviceman ...
  - (e) Physically Handicapped ...
  - (f) SC / ST ...
  - (g) Transgender ...
  - (h) Others (Please specify) ...

**Particulars about the firm :**

- (a) Date of Establishment ...
- (b) Name of Proprietor / Proprietrix / Partners / Directors ...
- (c) Name, Designation & Address of the person having legal title to sign the application on behalf of the applicant (Documentary evidence should be enclosed) ...
- (d) Furnish documentary evidence for the following
  - I. In case of partnership, Copy of the Registered Partnership Deed ...
  - II. In case of Private Limited Company
    - (i) Copy of certificate of incorporation ...
    - (ii) Copies of Memorandum & Articles of Association ...
    - (iii) Copies of Resolution of Board of Directors authorizing the applicant to enter into contract and sign on behalf of the Company ...
  - III. Name & Address of the applicant's Banker ...
  - IV. Name & Address of the applicant's Auditors ...
- (e) Particulars of the present investment (applicable for existing units)

Land & Building	Rs.	
Machinery & Equipment	Rs.	
Working Capital	Rs.	
		_____
<b>Total Rs.</b>		_____
- (f) (i) Total Power used / to be used (in terms of HP) ...
- (ii) Enclose a list of machinery with their Horse Power ...

- (g) Quantity of water required per day (in litres) ...
- (h) Effluent problem, if any ...  
If so, arrangements made for treating the same
- (i) Present Factory accommodation, if any ...  
(owned or rental)
- (j) Indicate the area (in Sq. Ft.) ...  
Covered ...  
Uncovered ...
- (k) If rented, rent per month (Last Month's ...  
rent receipt should be enclosed)
- (l) Is the existing unit earning Profit? ...  
(Latest balance sheet to be enclosed)
- (m) Raw Materials involved (annual requirements ...  
with specification and cost to be indicated)
- (n) Whether the raw materials are indigenous ...  
/ imported

**Note :**

In case of Existing concern's proposed expansion, the details of the expansion with the Project Report should be given. Audited Balance sheet and Profit & Loss Account for the past 3 years should also be enclosed.

8. Whether applied earlier to TANSIDCO for ...  
allotment (details with Ref. No. to be furnished)
9. Whether applied to any other institution, including ...  
Banks, for Machinery (or) for allotment of land (or)  
workshed under Hire Purchase or any other  
Scheme (details with Ref. No. to be furnished)
10. In case of machinery delivered (or) plots ...  
allotted, are you paying installments  
regularly (or) you have defaulted your payments  
(Give details of your defaults)
11. Details of Developed plot now applied for ...
- (i) Name of the Industrial Estate where allotment is ...  
required

- (ii) Area of Land in case of Developed Plot ...
  - (iii) Whether the application is for outright purchase basis i.e. applicant is willing to pay the full cost of the plot on allotment ...
12. Whether the applicant is connected with any other industry in the country. If so, on what capacity ...

## **PROJECT REPORT**

### **PART – I**

- 1) Investment proposed on
  - (a) Land ...
  - (b) Building ...
  - (c) Machinery & Equipment ...
  - (d) Working Capital (Minimum raw material expected to be held. Fund requirements for other expenses) ...
- 2) The extent to which the promoters propose to invest in the business and details of their financial background with particulars of assets owned by them ...
- 3) How funds are proposed to be raised for each of the items under 91) above and whether financial tie-up arrangements with Bank / Financial Institution have been made (Necessary evidence to be produced) ...
- 4) Total power required (in HP) ...
- 5) Total water required (in liters) per day ...
- (6) Note on the promoters with their educational and technical background and their present occupation or vocation (Enclose supporting documents and detailed bio-data with passport photographs of the promoters) ...
- 7) The technical competence of the promoters to run the proposed industry ...

## PART – II

- 1) Specific products proposed to be manufactured ...
- 2) Marketing prospects with reference to demand ...  
and details of marketing arrangements made, if any
- 3) Production capacity of plant in terms of end ...  
products (per single shift per annum of  
300 working days)
- 4) Annual output proposed of each end product in ...  
terms of quantity, net selling price proposed and  
sales realisation
- 5) Selling avenue and amount proposed to be annually ...  
spent on sales promotion, advertisement etc.,
- 6) Raw Material required for each of the end product ...  
in terms of quantity, rate per unit and total value
- 7) Extent of allowance of wastage in process ...  
taken into account.
- 8) Source of raw materials and its availability ...  
(Please give supporting evidence as  
to price and availability)
- 9) No. of employees proposed to be engaged, annual ...  
annual remuneration in respect of each category
  - (a) Managerial ...
  - (b) Supervisors (Technical) ...
  - (c) Workers (Skilled / Unskilled) ...
  - (d) Ministerial ...
  - (e) Watchmen / Peons etc. ...
- 10) Total H.P. proposed to be connected, ...  
annual charges of power consumption

### **PART III Profitability :**

(a) Cost of Production :

Raw Material	...
Wages	...
Salaries	...
Power and water	...
Maintenance of Machinery and equipment	...
Expenditure on dies, moulds etc.	...
Administrative overheads like postage, stationery etc.,	...
Selling expenses	...
Other expenses	...
Depreciation on Machinery and Equipment	...
Interest on Investment on Land, Building and Machinery and Working Capital	...
<b>TOTAL COST</b>	... Rs.
(b) Sales Realisation	... Rs.
Annual Profit	... Rs.

NB: Detailed Project report involving the  
Manufacturing process should be enclosed to the application

**SIGNATURE OF THE APPLICANT  
WITH RUBBER STAMP**

**DECLARATION**

I / We .....

hereby declare as follows:

1. That I / We have not so far made any application nor shall make one to any State Government Institution / Bank for allotment of work shed under the Hire Purchase or any other Scheme against which the shed applied for is/will be offered as security.
2. That I / We shall make my / our own arrangement for raw materials, Machinery, power and Municipal License and any other arrangements necessary for running my/our industrial unit and non availability thereof shall not be cited as ground for non-payment of installment(s) of the maintenance charges etc., in respect of the work shed / developed plot to be allotted to me/us under any scheme.
3. That I / We am / are quire regular in payment of installment(s) of the dues to the Tamilnadu Small Industries Development Corporation Ltd., Chennai for ..... assistance already extended to me/us under that Scheme and there are at present no arrears due from me/us.
4. That I / We am / are agreeable to the payment of administrative charges at the rate given in the allotment order on the value of Land/land and building to be allotted by TANSIDCO.
5. I / We agree to recruit the personnel including daily wage workers only through Employment Exchanges by way of notifying the vacancies to concerned Employment Exchanges (Compulsory notification of vacancy) rule, 1963 and resort to any other form of recruitment like advertisement in dailies etc., only after obtaining non-availability certificate from the concerned Employment Exchange or obtaining the prior sanction of Government through TANSIDCO.
6. I / We also agree for the foreclosure of the assistance in case of breach of the clause 5 above.
7. I / We also agree to furnish necessary annual return in any form that may be prescribed by TANSIDCO from time to time.

I / We .....

hereby certify that the above declaration and the information furnished in this application are correct to my / our knowledge.

**SIGNATURE OF THE APPLICANT  
WITH RUBBER STAMP**